

Senarai Semakan / Checklist

		Vendor
1.	Akta Syarikat - Borang 9/17, Borang 24/78 Dan Borang 49/14 atau Borang D/E bagi Enterprise - Company Act - Form 9/17, Form 24/78 and Form 49/14 or Form D/E for Enterprise	
2.	Maklumat Syarikat - Suruhanjaya Syarikat Malaysia (SSM) Terkini (Semua Muka Surat) / Corporate Information - Latest Companies Commission of Malaysia (SSM) (All Pages)	
3.	Laporan Audit Kewangan Terkini / Latest Audited Financial Statement *Hanya untuk syarikat berstatus Sdn Bhd/ Only applicable for Sdn Bhd companies	
4.	Penyata Bank 3 bulan terkini untuk Sdn Bhd / Latest 3 months Bank Statement for Sdn Bhd atau Penyata Bank 6 bulan terkini untuk Enterprise / or latest 6 months Bank Statement for Enterprise	
5.	Carta Organisasi / Organization Chart	
6.	Profil syarikat / Company background	
7.	Risalah, katalog dan lain-lain bagi produk/servis / Product /services brochures, catalogue etc.	
8.	Perjanjian Agensi / Surat Perakuan Pengedar Tunggal (Jika Ada) / Agency Agreement / Authorized Certification of Sole Agency/Distributor (If any)	
9.	Sijil Pendaftaran Kementerian Kewangan Malaysia, BPKU / Ministry of Finance Malaysia (MOF), BPKU Certificate of Registration	
10.	Sijil CIDB/ JKPP (DOSH) / CIDB / JKPP (DOSH) Certificate	
11.	Sijil Alam Sekitar / Environmental certificate	
12.	Sijil Pendaftaran Suruhanjaya Tenaga / Sijil Suruhanjaya Perkhidmatan Air Negara / Energy Commission Certificate / National Water Services Commission Certificate	
13.	Garis Panduan Vendor / Vendor Guidelines (muat turun di laman sesawang/ download in website)	
14.	Surat Akuan Vendor Berdaftar / Registered Vendor Declaration Letter (muat turun di laman sesawang/ download in website)	
15.	Surat Pengesahan Pendaftaran Vendor / Declaration for Vendor Registration (muat turun di laman sesawang/ download in website)	

